

**European Territorial Cooperation Programme  
Greece-Italy 2007-2013**

**PARTNERSHIP AGREEMENT**

**Between the Lead Beneficiary (Lead Partner) and the beneficiaries  
(Partners) of the Operation (Project) "AWARD: Agricultural Waste  
valorisation for a competitive and sustainable Regional Development"  
Financed by the European Territorial Cooperation Operational Programme  
"Greece-Italy" 2007-2013**

In Reggio Emilia at via G. Giglioli Valle 11 - Italy, today, Thursday, 7 of November  
2013 the:

**LEAD BENEFICIARY (LEAD PARTNER)**


1. IFOA – Istituto Formazione Operatori Aziendali – Bari branch, via G. Giglioli  
Valle 11 – 42124 Reggio Emilia  
Represented by Mr. Umberto Lonardoni, Director General

**and**

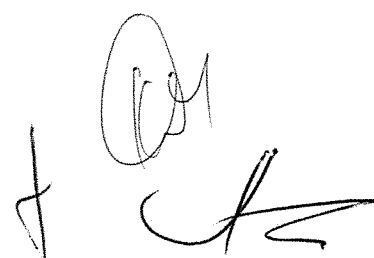
**the PROJECT BENEFICIARIES (PROJECT PARTNERS)**

2. University of Bari "A. Moro", Piazza Umberto I, 1 - 70121 Bari  
Represented by Mr. Antonio Felice Uricchio, Rector, in its capacity as Partner  
No. 2;
3. Province of Barletta - Andria – Trani, Piazza San Pio X N.9, 76123 Andria  
Represented by Mr. Francesco Ventola, President, in its capacity as Partner  
No. 3;









4. Regional Federation of Farmers Puglia, Via Amendola, 166/5 Bari  
Represented by Mr. Umberto Bucci, President, in its capacity as Partner No. 4;
5. Municipality Of Ilida, Filikis Etairias 6, 2700, Amaliada  
Represented by Mr. Ioannis Limperis, Mayor, in its capacity as Partner No. 5;
6. Innopolis - Centre for Innovation and culture, Iasonos & Sosipatrou 13,  
49100 Corfu  
Represented by Ms. Katerina Sotiropoulou, President, in its capacity as Partner  
No. 6;

**herein referred to as the "Parties"**

**With regard to the framework of the provisions and documents hereunder:**

1. The following Regulations on the Structural Funds, in their amended versions:
  - COUNCIL REGULATION (EC) No 1083/2006, as in force, laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and repealing Regulation (EC) No 1260/1999;
  - REGULATION (EC) No 1080/2006 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL, as in force, on the European Regional Development Fund and repealing Regulation (EC) No 1783/1999;
  - COMMISSION REGULATION (EC) No 1828/2006, as in force, setting out rules for the implementation of Council Regulation (EC) No 1083/2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and of Regulation (EC) No 1080/2006 of the European Parliament and of the Council on the European Regional Development Fund;
2. EC approval Decision C(2008)1132/28-03-2008 of the Operational Programme and last version approved of the Operational Programme;
3. The Community and national Rules, as in force, related to:
  - public procurement & competition
  - eligibility of expenditures
  - protection of the environment



4. Regional Federation of Farmers Puglia, Via Amendola, 166/5 Bari  
Represented by Mr. Umberto Bucci, President, in its capacity as Partner No. 4;
5. Municipality Of Ilida, Filikis Etairias 6, 2700, Amaliada  
Represented by Mr. Ioannis Limperis, Mayor, in its capacity as Partner No. 5;
6. Innopolis - Centre for Innovation and culture, ~~232, 21ST March, 49080~~  
~~Leukimmi, Corfu~~ *Ιασονος & Σοσιπατρου, 13, 49100 Corfu*  
Represented by Ms. Katerina Sotiropoulou, President, in its capacity as Partner  
No. 6;

**INNOPOLIS**  
ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ & ΠΟΛΙΤΙΣΜΟΥ  
ΙΑΣΟΝΟΣ & ΣΩΣΙΠΑΤΡΟΥ 13  
Τ.Κ. 49100 - ΚΕΡΚΥΡΑ  
Α.Φ.Μ. 998970098 - ΔΟΥ ΚΕΡΚΥΡΑΣ

herein referred to as the "Parties"

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2. EC approval Decision C(2008)1132/28-03-2008 of the Operational Programme and last version approved of the Operational Programme;
3. The Community and national Rules, as in force, related to:
  - public procurement & competition
  - eligibility of expenditures
  - protection of the environment

- equal opportunities and non discrimination
  - protection of personal data;
4. The Memorandum of Understanding between the Member States involved in the implementation of the Operational Programme;
  5. The approved Management and Control System of the "European Territorial Cooperation" objective Operational Programme "Greece-Italy 2007-2013";
  6. The decision of the 5<sup>th</sup> Monitoring Committee on 571272012, as communicated to the lead partner in the letter dated 14/2/2013 (Annex 1) and the approved Application Form (Annex 2);
  7. The Programme Manual (Implementation Manual) as in force.

and for the purpose of implementing the project entitled "Agricultural Waste valorisation for a competitive and sustainable Regional Development" with the following acronym: "AWARD"

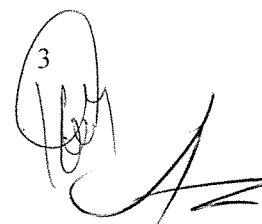
**Have agreed and accepted the following provisions:**

**Article 1: Project Objectives**

The project "AWARD: Agricultural Waste valorisation for a competitive and sustainable Regional Development" conducted based on the Objective "European Territorial Cooperation" Operational Programme "Greece-Italy 2007-2013" shall contribute to the objectives set out in the Operational Programme.

*These objectives are, in summary, to contribute to enhance competitiveness of the agricultural companies of the eligible regions, by reducing the costs of collection and disposal of plastic wastes, and actually even making value of them through re-use and energy production. Particularly, specific objectives are:*

- *to introduce the use of technologies (web based GIS) in the collection and harmonization of data, information and intervention strategies at the trans-national scale on Agricultural Plastic Waste (APW) production and disposal*
- *to promote the application of European and international standards in public policies and to develop common local plans and procedures to reduce waste flows (especially plastics), through the cooperation between research centres, public authorities and small agricultural companies (triple-helix);*
- *to test the procedures of collection commonly developed through the implementation of a temporary pilot station of disposal, cleaning and re-use*



- *to transfer to small agricultural businesses the innovation and technological findings regarding on the one hand the substitution of conventional non-recyclable agricultural plastics with cleaner technologies and on the other hand the optimization of the management cycle of waste, so reducing costs due to bureaucratic and organizational burden*
- *to raise awareness of farmers on the possibility of making value of the plastic waste stream, so not endangering the environmental stability in the region*
- *to stimulate the creation of new small businesses in the field of collection and recycling of plastic waste, an economic sector nowadays limitedly exploited*
- *to promote the mainstreaming of results in regional and national policies through activities of communication and awareness raising.*

## **Article 2: Subject of the Partnership Agreement**

By the present Partnership Agreement, the Lead Partner and the other project partners shall define the cooperation and the rules of procedure, as well as mutual obligations for the work to be carried out and the relations that shall govern them within the Partnership set up in order to complete the aforementioned project.

The terms of reference of the project are indicated in the annex. The annex comprises:

- The Application Form as approved by the Joint Monitoring Committee and is an integral part of this Partnership Agreement.

## **Article 3: Duration of the Agreement**

- 3.1** The implementation period of the Project is 24 months from the starting date of the Project.
- 3.2** This Partnership Agreement shall take effect on the date upon which it is signed by all partners. It shall remain in force until the Lead Partner has been discharged in full of its obligations toward the Managing Authority.
- 3.3** Should the date on which the Project actually starts precedes the starting date of eligibility of expenditure, as decided by the Joint Monitoring Committee for the specific call, the expenditure incurred by the partners prior to that date shall be deemed non-eligible.
- 3.4** Upon approval by the Managing Authority of the final Progress Report, the agreement will be terminated on the date each of the Project Partners receives its share of the last payment of ERDF co-financing.



- 3.4** This agreement enters into force for the duration stipulated in Article 3.2 and cannot be extended without the written permission of the Managing Authority following the procedure described in the Programme Manual (Implementation Manual), as in force.
- 3.5** Following the termination of the agreement, all Project Partners are obliged to comply with the obligations concerning the maintenance and filling of documents for a period of at least three years after the closure of the Operational Programme according to art.90, par.1 of EC Regulation 1083/2006.

#### **Article 4: Rights and Obligations of the Lead Partner**

The Lead Partner of the project:

- 4.1** Is responsible for the overall coordination, management and implementation of the project vis-à-vis the Managing Authority and Project Partners.
- 4.2** Ensures that the expenditure presented by the partners participating in the project, has been incurred for the purpose of implementing the project and corresponds to the activities agreed between those partners as specified in the approved Application Form.
- 4.3** Verifies that the expenditure presented by the partners participating in the project has been validated by the controllers.
- 4.4** Shall receive ERDF contribution for the entire project and transfer it to the other partners participating in the project within one month of its receipt.
- 4.5** Shall appoint a Project Manager who has operational responsibility for the implementation of the overall project and a Finance Manager.
- 4.6** Will ensure timely commencement of the project and implementation of the entire project within the time schedule in compliance with all obligations to the Managing Authority. The Lead Partner shall notify the JTS of any factors that may adversely affect implementation of the project activities and/or financial plan.
- 4.7** Shall prepare a work plan setting out tasks to be undertaken as part of the project, the role of the project partners in their implementation, and a project budget.
- 4.8** Shall prepare and submit progress reports including supporting documents, according to the Programme Manual (Implementation Manual), as in force.



- 4.9** Shall address requests for project modifications, according to the Programme Manual (Implementation Manual), as in force.
- 4.10** Shall be, in general, the contact point representing the partnership for any communication with the JTS/MA or any other of the Programme Structures.
- 4.11** Retains at all times, for control and audit purposes, all files, documents and data relevant to the project on customary data storage media in a safe and orderly manner for at least three years after the closure of the Operational Programme. Other possibly longer statutory retention periods, as might be stated by national law, remain unaffected.
- 4.12** Any other tasks agreed with the project partners.

#### **Article 5: Rights and Obligations of the Project Partners**

- 5.1** Project Partners are the bodies responsible for carrying out specific project activities with efficiency, transparency and diligence, in the manner and scope indicated in the approved application form.
- 5.2** More specifically, the Project Partners will be responsible for:
- a. Carrying out the specific activities set out in the approved application form;
  - b. Providing all information and data to the Lead Partner that is required by the latter to coordinate and monitor the implementation of the project and to perform its reporting duties toward the Managing Authority;
  - c. Submitting expenditure for verification every month, by the end of the following month, to the designated Controllers. Verified expenditure must be submitted to the Lead Partner every month in order to assist the reporting and reimbursement procedures;
  - d. Notifying the Lead Partner of any factors that may adversely affect implementation of the project in accordance with the work plan;
  - e. Project partners are responsible to return to the Lead Partner any amounts of ERDF contribution unduly paid concerning their participation in the project, within one month after the receipt of the written request of the Lead Partner, which must be accompanied by the relevant decision of the Joint Monitoring Committee of the Programme.
- 5.3** Project Partners agree to take all necessary steps enabling the Lead Partner to comply with its responsibilities as set out in the Subsidy Contract.



**Article 6: Division of tasks among the Project Partners**

Activities shall be implemented by all Project Partners as specified in the Project Application Form and as summarised below:

**6.1** The main tasks of **IFOA**, referred to as the 'Lead Partner', (also indicated as Project Partner 1), apart from those referred to in Art. 4, are summarised as follows:

**Description of role:** Responsible of WP1-Project management and WP2-Information and publicity. It organizes courses of entrepreneurship. It keeps a coordination role in all deliverables' preparation.

Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
1.1	1.1.1	AWARD Project Proposal	LP	The deliverable of the Preparation Component was the production of the AWARD project proposal. It includes staff and travels costs. The bulk of the work of preparation was carried out by LP and P2	17.650,00 €
1.2	1.2.1	Subsidy contract and partnership agreement	LP	The LP signs Subsidy contract with MA and partnership agreements with all partners. This implies then the deployment of project management activities.	103.426,00 €
1.3	1.3.1	Series of 4 project meetings	LP	LP organises and hosts the first meeting, and participates in all other meetings.	5.080,00 €
2.1	2.1.1	Communication and dissemination plan	LP	LP will draft a communication plan, with contributions of all partners, containing key messages, objectives of communication per target groups, channels, budget, etc. The plan will also include a proposal for the project logo and coordinated image.	50.760,00 €

## AWARD -13- 1.1

<b>2.1</b>	<b>2.1.2</b>	Project website	LP	Together with the external agency subcontracted, the LP will design the AWARD website, main dissemination tool of the project. Other online free tools will be used for sharing documents, meeting, etc..	21.000,00 €
<b>2.1</b>	<b>2.1.3</b>	Project leaflets (Italian version)	LP	The LP will suggest several kinds of leaflet during the project life with different purposes, in different languages, to be distributed by single partners.	540,00 €
<b>2.1</b>	<b>2.1.4</b>	Newsletter, articles, press releases, press conferences	LP	The LP will suggest, through the external agency selected, a layout for the project newsletter in IT and GR (with partly different content), to be issued 8 times. The LP will also release information on the project through different channels.	12.420,00 €
<b>2.2</b>	<b>2.2.1</b>	Final publication of the project	LP	LP will manage the definition of the Final Publication, coordinating all contributions. One version in IT and one in GR, both on paper and USB.	43.060,00 €
<b>2.3</b>	<b>2.3.1</b>	Intermediate and final external evaluation report	LP	The LP will contract an external expert in order to evaluate usefulness and capacity of the project to respond to the needs surveyed, and to be effectively transferable to other contexts, in a participatory approach.	12.000,00 €
<b>2.4</b>	<b>2.4.1</b>	Progress and final project reports	LP	LP prepares official reporting to MA, with the contribution of all partners either from the implementation/technical and from the financial point of view.	53.310,00 €
<b>3.1</b>	<b>3.1.1</b>	PEST (Political, Economic, Social, Technological) analysis in Italy	LP	The LP will cooperate to the research carried out by P4.	8.000,00 €
<b>3.3</b>	<b>3.3.1</b>	Web-GIS for the support to the management of APW by collectors	LP	The LP will appoint an external supervisor, in order to ensure full efficiency of the process.	25.715,00 €

<b>4.1</b>	<b>4.1.1</b>	Guidelines for the correct management of APW	LP	LP will coordinate the preparation and publication of a set of 3 guidelines, addressed to different target groups. LP will also prepare himself the guide addressed to collection of APW	21.800,00 €
<b>4.2</b>	<b>4.2.1</b>	Local round-tables for institutional coordination in Italy	LP	LP will support organisation and will participate to the round tables organised by P3.	19.388,00 €
<b>4.3</b>	<b>4.3.1</b>	Memorandum of Understanding - Italy	LP	LP will support P3 in preparation of the MoU for Italy.	27.200,00 €
<b>5.1</b>	<b>5.1.1</b>	Feasibility plans for the creation of a APW collection and storage area	LP	Support to P3 for the feasibility study.	30.025,00 €
<b>5.3</b>	<b>5.3.1</b>	Detailed description of pilot trials results	LP	Cooperation and support to description of pilot run.	18.950,00 €
<b>6.1</b>	<b>6.1.1</b>	Open conference for exchange of good practices	LP	Participation to the open conference.	8.600,00 €
<b>6.2</b>	<b>6.2.1</b>	Seminars for farmers' awareness raising - Italy	LP	LP, together with P4, will organise 5 seminars of 4 hours each on topics like guidelines to improve waste collection and treatment, substitution of APW with other materials, possible ways to recycling and energy production, etc.; about 50 people each.	34.270,00 €
<b>6.3</b>	<b>6.3.1</b>	Training initiatives for promotion of entrepreneurship in collection of APW - Italy	LP	Recipients: 15. Duration: about 60 hrs classroom + 60 distance project work	60.340,00 €
<b>6.3</b>	<b>6.3.3</b>	Business plan of a possible start-up for the collection and management of APW - Italy	LP	As a result of training activity 1 business plan drafted	0,00 €
<b>TOTAL BUDGET OF LP</b>					<b>573.534,00 €</b>

**Budget details:**

Lead Partner (LP)	Staff Costs	Overheads	Travel and accomodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	63.535,00 €	26.956,00 €	16.400,00 €	11.365,00 €	5.200,00 €	0,00 €	2.700,00 €	126.156,00 €
WP 2	152.350,00 €	0,00 €	3.900,00 €	33.240,00 €	0,00 €	0,00 €	3.600,00 €	193.090,00 €
WP 3	8.000,00 €	0,00 €	0,00 €	20.475,00 €	5.240,00 €	0,00 €	0,00 €	33.715,00 €
WP 4	47.400,00 €	0,00 €	1.288,00 €	19.700,00 €	0,00 €	0,00 €	0,00 €	68.388,00 €
WP 5	15.400,00 €	0,00 €	1.400,00 €	32.175,00 €	0,00 €	0,00 €	0,00 €	48.975,00 €
WP 6	59.170,00 €	0,00 €	600,00 €	43.440,00 €	0,00 €	0,00 €	0,00 €	103.210,00 €
<b>TOTALS</b>	<b>345.855,00 €</b>	<b>26.956,00 €</b>	<b>23.588,00 €</b>	<b>160.395,00 €</b>	<b>10.440,00 €</b>	<b>0,00 €</b>	<b>6.300,00 €</b>	<b>573.534,00 €</b>

**6.2** The main tasks of **University of the Studies of Bari**, referred to as 'Project Partner 2', apart from those referred to in Art. 5 are summarised as follows:

**Description of role:** co-responsible with P6 of WP3-Mapping of APW, coordinating the analysis of APW fluxes and developing the webGIS. It participates also to WP2, and WP4-Development of APW governance.

Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
1.2	1.2.1	Subsidy contract and partnership agreement	P2	P2 signs the partnership agreement with LP, and co-operates to project deployment accordingly.	28.434,40 €
1.3	1.3.1	Series of 4 project meetings	P2	P2 participates in all meetings.	8.800,00 €
2.2	2.2.1	Final publication of the project	P2	P2 will contribute to final publication, reporting scientific contributions and participation to the design and control of the whole product.	27.056,00 €
2.4	2.4.1	Progress and final project reports	P2	P2 contributes to preparation of official reporting (implementation/technical and financial) to the MA.	18.860,00 €

<b>3.1</b>	<b>3.1.1</b>	PEST (Political, Economic, Social, Technological) analysis in Italy	P2	P2 will cooperate to the research carried out by P4.	19.200,00 €
<b>3.1</b>	<b>3.1.3</b>	Collection of statistical data from farmers	P2	P2 will define the statistical data to be collected and will set up an interview form for farmers.	7.200,00 €
<b>3.2</b>	<b>3.2.1</b>	Geo-referenced mapping of APW production and flows	P2	P2 will elaborate findings of 3.1.1 and will produce the geo-referenced map of the actual practices of APW production.	6.400,00 €
<b>3.2</b>	<b>3.2.2</b>	SWOT analysis in Italy	P2	P2 will describe the results observed in the mapping of APW in Italy in a SWOT analysis.	7.200,00 €
<b>3.3</b>	<b>3.3.1</b>	Web-GIS for the support to the management of APW by collectors	P2	P2 will elaborate the Web-GIS for the continuous dynamic updating of APW production and flows. The webGIS allows to define optimal flows of collection in each moment, and to programme tours of collection for enterprises. P2 will also upload data.	25.900,00 €
<b>4.1</b>	<b>4.1.1</b>	Guidelines for the correct management of APW	P2	P2 will cooperate to the preparation of all guides in Italian.	6.400,00 €
<b>4.1</b>	<b>4.1.2</b>	Guidelines for the correct management of collection and storage station	P2	P2 will draft guidelines for the correct technical management of the collection and storage station	11.320,00 €
<b>4.2</b>	<b>4.2.1</b>	Local round-tables for institutional coordination in Italy	P2	P2 will support the organisation and participate to the round tables organised by P3.	15.720,00 €
<b>5.1</b>	<b>5.1.1</b>	Feasibility plans for the creation of a APW collection and storage area	P2	Support to P3 for the feasibility study.	18.120,00 €
<b>5.2</b>	<b>5.2.1</b>	Temporary pilot collection station equipped for the testing phase	P2	P2 will support pilot testing.	27.200,00 €
<b>5.3</b>	<b>5.3.1</b>	Detailed description of pilot trials results	P2	Review of description of pilot run.	1.120,00 €
<b>6.1</b>	<b>6.1.1</b>	Open conference for exchange of good practices	P2	Participation to the open conference.	5.264,00 €
<b>TOTAL BUDGET OF P2</b>					<b>234.194,40 €</b>

**Budget details:**

P2	Staff Costs	Overheads	Travel and accomodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	17.920,00 €	11.234,40 €	2.960,00 €	4.600,00 €	520,00 €	0,00 €	0,00 €	37.234,40 €
WP 2	30.380,00 €	0,00 €	2.216,00 €	10.800,00 €	2.520,00 €	0,00 €	0,00 €	45.916,00 €
WP 3	35.100,00 €	0,00 €	0,00 €	28.800,00 €	2.000,00 €	0,00 €	0,00 €	65.900,00 €
WP 4	17.960,00 €	0,00 €	560,00 €	14.400,00 €	520,00 €	0,00 €	0,00 €	33.440,00 €
WP 5	16.000,00 €	0,00 €	1.120,00 €	28.800,00 €	520,00 €	0,00 €	0,00 €	46.440,00 €
WP 6	1.280,00 €	0,00 €	384,00 €	3.600,00 €	0,00 €	0,00 €	0,00 €	5.264,00 €
<b>TOTALS</b>	<b>118.640,00 €</b>	<b>11.234,40 €</b>	<b>7.240,00 €</b>	<b>91.000,00 €</b>	<b>6.080,00 €</b>	<b>0,00 €</b>	<b>0,00 €</b>	<b>234.194,40 €</b>

**6.3** The main tasks of **Province of Barletta - Andria - Trani**, referred to as 'Project Partner 3', apart from those referred to in Art. 5 are summarised as follows:

**Description of role:** responsible of WP5-Piloting, as it will test pattern procedures developed in a temporary pilot waste collection and storage area of its property. It is responsible jointly with P5-Municipality of Ilida of WP4, coordinating institutions of respective territories to get to shared Memoranda of Understanding, and contributing to the formulation of strategic plans at regional level that could be proposed to respective Regions. Besides, it participates to WP3-Mapping of APW, collecting data about its own area.

Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
1.2	1.2.1	Subsidy contract and partnership agreement	P3	P3 signs the partnership agreement with LP, and co-operates to project deployment accordingly.	27.855,00 €
1.3	1.3.1	Series of 4 project meetings	P3	P3 organises and hosts the third meeting, and participates in all other meetings.	5.310,00 €

<b>2.1</b>	<b>2.1.1</b>	Communication and dissemination plan	P3	P3 will cooperate to the definition and implementation of the plan, with a special focus on public stakeholders and the wider public in Italy	1.275,00 €
<b>2.1</b>	<b>2.1.4</b>	Newsletter, articles, press releases, press conferences	P3	P3 will cooperate to the definition and writing of contents for the Italian version of the newsletter. P3 will also cooperate to releasing information on the project through different communication channels.	3.600,00 €
<b>2.2</b>	<b>2.2.1</b>	Final publication of the project	P3	P3 will contribute to final publication, especially reporting the governance model and the path done to develop it.	7.560,00 €
<b>2.2</b>	<b>2.2.2</b>	Final conference in Italy	P3	P3 will organize an institutional public conference on the results of the project. About 70 participants are expected. Corresponding costs for other partners are listed under deliverable 1, due to the insufficient number of rows in the form.	14.000,00 €
<b>2.4</b>	<b>2.4.1</b>	Progress and final project reports	P3	P3 contributes to preparation of official reporting (implementation/technical and financial) to the MA.	1.800,00 €
<b>3.1</b>	<b>3.1.1</b>	PEST (Political, Economic, Social, Technological) analysis in Italy	P3	P3 will cooperate to the research carried out by P4.	1.595,00 €
<b>4.1</b>	<b>4.1.1</b>	Guidelines for the correct management of APW	P3	P3 will cooperate to the preparation of all guides in Italian.	14.225,00 €
<b>4.2</b>	<b>4.2.1</b>	Local round-tables for institutional coordination in Italy	P3	P3 will organize in its own territory at least 2 round tables with partners and stakeholders on the topic of APW management and disposal.	5.850,00 €
<b>4.3</b>	<b>4.3.1</b>	Memorandum of Understanding - Italy	P3	P3 will bring outcomes of the round tables for institutional coordination into a comprehensive document for Italian territories. This will provide local template tools for the integrated management of the lifecycle of agricultural waste.	4.150,00 €

## AWARD -13- 1.1

<b>4.3</b>	<b>4.3.3</b>	Strategic local action plans - Italy	P3	As an outcome from institutional coordination, P3 will develop a planning tool for Italian territories, that closes the path of coordination, and can also include proposals to higher institutional hierarchical level.	8.400,00 €
<b>5.1</b>	<b>5.1.1</b>	Feasibility plans for the creation of a APW collection and storage area	P3	P3 will carry out a study for the refurbishment of its temporary station, which needs electricity supply and plumbing in order to perform the pilot run.	40.100,00 €
<b>5.2</b>	<b>5.2.1</b>	Temporary pilot collection station equipped for the testing phase	P3	P3 will temporarily equip its station, precisely for the testing of the procedures developed. This will be also the place where practical training will take place.	46.660,00 €
<b>5.3</b>	<b>5.3.1</b>	Detailed description of pilot trials results	P3	Detailed quantitative description of the optimized APW management system developed and of results obtained in terms of strengths and weaknesses.	44.750,00 €
<b>6.1</b>	<b>6.1.1</b>	Open conference for exchange of good practices	P3	P3 will organize a transnational conference where the topic will be discussed, local analysis reported and especially good practices both from involved territories and from other contexts will be described.	14.035,00 €
<b>6.2</b>	<b>6.2.1</b>	Seminars for farmers' awareness raising - Italy	P3	Attendance to seminars.	1.835,00 €
<b>TOTAL BUDGET OF P3</b>					<b>243.000,00 €</b>

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**Budget details:**

P3	Staff Costs	Overheads	Travel and accomodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	14.685,00 €	10.835,00 €	2.960,00 €	4.685,00 €	0,00 €	0,00 €	0,00 €	33.165,00 €
WP 2	6.775,00 €	0,00 €	3.860,00 €	17.600,00 €	0,00 €	0,00 €	0,00 €	28.235,00 €
WP 3	1.595,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	0,00 €	1.595,00 €
WP 4	8.065,00 €	0,00 €	560,00 €	24.000,00 €	0,00 €	0,00 €	0,00 €	32.625,00 €
WP 5	10.600,00 €	0,00 €	1.960,00 €	10.200,00 €	30.000,00 €	78.750,00 €	0,00 €	131.510,00 €
WP 6	78.750,00 €	78.750,00 €	78.750,00 €	78.750,00 €	78.750,00 €	78.750,00 €	78.750,00 €	78.750,00 €
<b>TOTALS</b>	<b>44.870,00 €</b>	<b>10.835,00 €</b>	<b>10.060,00 €</b>	<b>68.485,00 €</b>	<b>30.000,00 €</b>	<b>78.750,00 €</b>	<b>0,00 €</b>	<b>243.000,00 €</b>

**6.4** The main tasks of **Regional Federation of Farmers Puglia**, referred to as 'Project Partner 4', apart from those referred to in Art. 5 are summarised as follows:

**Description of role:** responsible of WP6–Awareness raising and training, organizing seminars of information addressed to agricultural SMEs and participating to the training courses for the development of business ideas. Moreover, it collects data and submit interviews to its associated farmers (WP3). It also participates to WP2 and to WP4.

Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
1.2	1.2.1	Subsidy contract and partnership agreement	P4	P4 signs the partnership agreement with LP, and co-operates to project deployment accordingly.	36.501,00 €
1.3	1.3.1	Series of 4 project meetings	P4	P4 participates in all meetings.	4.500,00 €
2.1	2.1.1	Communication and dissemination plan	P4	P4 will cooperate to the definition and implementation of the plan, with a special focus on farmers, companies and farmers' associations in Italy	7.200,00 €

<b>2.1</b>	<b>2.1.4</b>	Newsletter, articles, press releases, press conferences	P4	P4 will cooperate to the definition and writing of contents for the Italian version of the newsletter. P4 will also cooperate to releasing information on the project through different communication channels.	2.800,00 €
<b>2.2</b>	<b>2.2.1</b>	Final publication of the project	P4	P4 will contribute to final publication, especially reporting all the work done with the collection of data and interviews to farmers.	59.760,00 €
<b>2.4</b>	<b>2.4.1</b>	Progress and final project reports	P4	P4 contributes to preparation of official reporting (implementation/technical and financial) to the MA.	10.800,00 €
<b>3.1</b>	<b>3.1.1</b>	PEST (Political, Economic, Social, Technological) analysis in Italy	P4	P4 will carry out a research on the situation in the territory of the province of BAT, with the cooperation of other Italian partners. The findings are elaborated in a report of analysis of context.	10.030,00 €
<b>3.1</b>	<b>3.1.4</b>	Collection of statistical data on APW in Italy	P4	P4 will collect statistical data on the production of APW in the provincial territory of BAT and will carry out interviews to local farmers on the production of APW.	23.880,00 €
<b>3.2</b>	<b>3.2.2</b>	SWOT analysis in Italy	P4	P4 cooperates to the SWOT analysis in Italy, providing for the point of view of farmers, companies and associations.	21.780,00 €
<b>4.1</b>	<b>4.1.1</b>	Guidelines for the correct management of APW	P4	P4 will cooperate to the preparation of all guides in Italian.	20.160,00 €
<b>4.1</b>	<b>4.1.3</b>	Guidelines for farmers	P4	P4 will draft guidelines addressed to farmers on the correct use, replacement and cleaning of APW	18.900,00 €
<b>4.2</b>	<b>4.2.1</b>	Local round-tables for institutional coordination in Italy	P4	P4 will participate to the round tables organised by P3.	1.979,00 €
<b>5.1</b>	<b>5.1.1</b>	Feasibility plans for the creation of a APW collection and storage area	P4	Support to P3 for the feasibility study.	18.900,00 €
<b>5.3</b>	<b>5.3.1</b>	Detailed description of pilot trials results	P4	Cooperation and support to description of pilot run.	31.700,00 €
<b>6.1</b>	<b>6.1.1</b>	Open conference for exchange of good practices	P4	Participation to the open conference.	10.034,00 €

<b>6.2</b>	<b>6.2.1</b>	Seminars for farmers' awareness raising - Italy	P4	P4 will cooperate with LP in organising and promoting seminars among farmers and associations.	20.020,00 €
<b>TOTAL BUDGET OF P4</b>					<b>298.944,00 €</b>

**Budget details:**

P4	Staff Costs	Overheads	Travel and accomodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	18.207,00 €	11.184,00 €	2.960,00 €	5.850,00 €	2.800,00 €	0,00 €	0,00 €	41.001,00 €
WP 2	31.536,00 €	0,00 €	2.424,00 €	37.800,00 €	8.800,00 €	0,00 €	0,00 €	80.560,00 €
WP 3	29.160,00 €	0,00 €	1.680,00 €	22.050,00 €	2.800,00 €	0,00 €	0,00 €	55.690,00 €
WP 4	21.915,00 €	0,00 €	224,00 €	18.900,00 €	0,00 €	0,00 €	0,00 €	41.039,00 €
WP 5	12.240,00 €	0,00 €	560,00 €	37.800,00 €	0,00 €	0,00 €	0,00 €	50.600,00 €
WP 6	9.810,00 €	0,00 €	1.344,00 €	18.900,00 €	0,00 €	0,00 €	0,00 €	30.054,00 €
<b>TOTALS</b>	<b>122.868,00 €</b>	<b>11.184,00 €</b>	<b>9.192,00 €</b>	<b>141.300,00 €</b>	<b>14.400,00 €</b>	<b>0,00 €</b>	<b>0,00 €</b>	<b>298.944,00 €</b>

**6.5** The main tasks of **Municipality Of Ilida**, referred to as 'Project Partner 5', apart from those referred to in Art. 5 are summarised as follows:

**Description of role:** co-responsible with P3 for WP4. It collects data in its own territory (WP3) and it defines a feasibility study for a new station (WP5). It will organize seminars of awareness raising and information in Greece (WP6). Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
<b>1.2</b>	<b>1.2.1</b>	Subsidy contract and partnership agreement	P5	P5 signs the partnership agreement with LP, and co-operates to project deployment accordingly.	39.240,00 €
<b>1.3</b>	<b>1.3.1</b>	Series of 4 project meetings	P5	P5 organises and hosts the second and the fourth meeting, and participates in all other meetings.	12.100,00 €

<b>2.1</b>	<b>2.1.1</b>	Communication and dissemination plan	P5	P5 will cooperate to the definition and implementation of the plan, with a special focus on public stakeholders and the wider public in Greece.	7.950,00 €
<b>2.1</b>	<b>2.1.4</b>	Newsletter, articles, press releases, press conferences	P5	P5 will cooperate to the definition and writing of contents for the Greek version of the newsletter. P5 will also cooperate to releasing information on the project through different communication channels.	18.900,00 €
<b>2.2</b>	<b>2.2.1</b>	Final publication of the project	P5	P5 will contribute to final publication, reporting all the development of the model of governance in the municipality.	21.570,00 €
<b>2.2</b>	<b>2.2.3</b>	Final conference in Greece	P5	P5 will organize a final conference in Ilida too, and all partners will take part. Corresponding costs for other partners are listed under deliverable 1, due to the insufficient number of rows in the form.	13.000,00 €
<b>2.4</b>	<b>2.4.1</b>	Progress and final project reports	P5	P5 contributes to preparation of official reporting (implementation/technical and financial) to the MA.	4.440,00 €
<b>3.1</b>	<b>3.1.2</b>	PEST (Political, Economic, Social, Technological) analysis in Greece	P5	P5 will cooperate to the research carried out by P6.	9.600,00 €
<b>3.2</b>	<b>3.2.3</b>	SWOT analysis in Greece	P5	P5 cooperates to the SWOT analysis in Greece.	3.000,00 €
<b>3.3</b>	<b>3.3.2</b>	Web-GIS in Greece	P5	P5 will cooperate with P6 in uploading data.	7.000,00 €
<b>4.1</b>	<b>4.1.4</b>	Adaptation of guidelines to Greece	P5	P5 will cooperate with P6 in transferring all guides to Greece.	24.500,00 €
<b>4.2</b>	<b>4.2.2</b>	Local round-tables for institutional coordination in Greece	P5	P5 will organize in its own territory at least 2 round tables with partners and stakeholders on the topic of APW management and disposal.	5.500,00 €

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4.3	4.3.2	Memorandum of Understanding - Greece	P5	P5 will bring outcomes of the round tables for institutional coordination into a comprehensive document for Greek territories. This will provide local template tools for the integrated management of the lifecycle of agricultural waste.	1.500,00 €
4.3	4.3.4	Strategic local action plans - Greece	P5	As an outcome from institutional coordination, P5 will develop a planning tool for Greek territories, that closes the path of coordination, and can also include proposals to higher institutional hierarchical level.	1.500,00 €
5.1	5.1.2	Feasibility study for the realization of a management system of agricultural wastes	P5	P5 will support P6 for the feasibility study.	2.000,00 €
5.3	5.3.1	Detailed description of pilot trials results	P5	Cooperation and support to description of pilot run.	8.800,00 €
6.1	6.1.1	Open conference for exchange of good practices	P5	Participation to the open conference.	2.900,00 €
6.2	6.2.2	Seminars for farmers' awareness raising - Greece	P5	Attendance to seminars.	5.100,00 €
6.3	6.3.2	Training initiatives for promotion of entrepreneurship in collection of APW - Greece	P5	Support to organisation fo training.	400,00 €
<b>TOTAL BUDGET OF P5</b>					<b>189.000,00 €</b>

**Budget details:**

PS	Staff Costs	Overheads	Travel and accomodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	0,00 €	8.990,00 €	8.800,00 €	18.820,00 €	13.930,00 €	0,00 €	800,00 €	51.340,00 €
WP 2	9.150,00 €	0,00 €	4.000,00 €	49.710,00 €	0,00 €	0,00 €	3.000,00 €	65.860,00 €
WP 3	0,00 €	0,00 €	1.600,00 €	18.000,00 €	0,00 €	0,00 €	0,00 €	19.600,00 €
WP 4	0,00 €	0,00 €	400,00 €	32.600,00 €	0,00 €	0,00 €	0,00 €	33.000,00 €
WP 5	0,00 €	0,00 €	4.800,00 €	6.000,00 €	0,00 €	0,00 €	0,00 €	10.800,00 €
WP 6	0,00 €	0,00 €	3.000,00 €	5.400,00 €	0,00 €	0,00 €	0,00 €	8.400,00 €
<b>TOTALS</b>	<b>9.150,00 €</b>	<b>8.990,00 €</b>	<b>22.600,00 €</b>	<b>130.530,00 €</b>	<b>13.930,00 €</b>	<b>0,00 €</b>	<b>3.800,00 €</b>	<b>189.000,00 €</b>



**6.6** The main tasks of **Innopolis - Centre for Innovation and culture**, referred to as 'Project Partner 6', apart from those referred to in Art. 5 are summarised as follows:

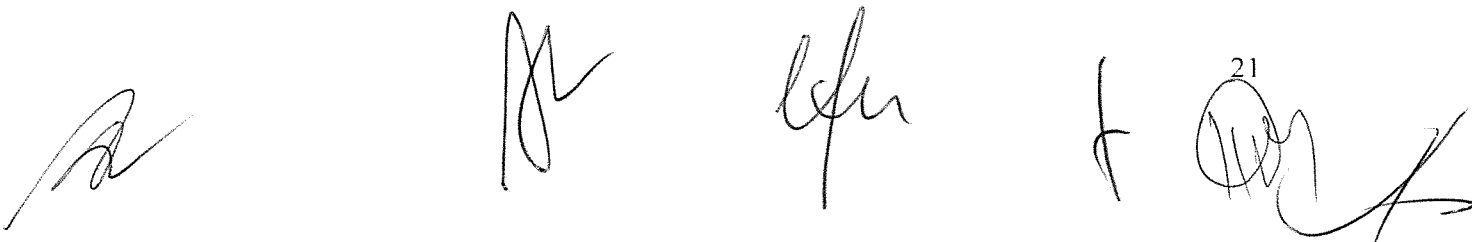
**Description of role:** co-responsible with P2 of WP3: it will participate to development of GIS, definition of data to collect, uploading. It will technically support P5 during all project activities. It will organize training courses for the development of business ideas in the field (WP6).

Other details, as agreed: All partners participate actively to dissemination activities, by communicating projects developments to press and organizing conferences.

**Description of WP, Activities and Deliverables:**

Action No	Deliv. No	Deliverable Title	Partner No	Partner Contribution to Deliverable	Costs (in EUR)
1.2	1.2.1	Subsidy contract and partnership agreement	P6	P6 signs the partnership agreement with LP, and cooperates to project deployment accordingly.	24.706,61 €
1.3	1.3.1	Series of 4 project meetings	P6	P6 participates in all meetings.	14.409,06 €
2.1	2.1.1	Communication and dissemination plan	P6	P4 will cooperate to the definition and implementation of the plan, with a special focus on farmers, companies and farmers' associations in Greece.	8.211,11 €
2.1	2.1.3	Project leaflets (Greek version)	P6	P6 will take care of adaptation of contents to Greek local situation, and translation of texts.	0,00 €
2.1	2.1.4	Newsletter, articles, press releases, press conferences	P6	P6 will cooperate to the definition and writing of contents for the Greek version of the newsletter. P6 will also cooperate to releasing information on the project through different communication channels.	13.500,00 €

<b>2.2</b>	<b>2.2.1</b>	Final publication of the project	P6	P6 will contribute to final publication, reporting all data collected in the region regarding the collection of data and interviews to farmers, and the actions of awareness raising and training to farmers and new entrepreneurs.	18.289,65 €
<b>2.4</b>	<b>2.4.1</b>	Progress and final project reports	P6	P6 contributes to preparation of official reporting (implementation/technical and financial) to the MA.	12.631,58 €
<b>3.1</b>	<b>3.1.2</b>	PEST (Political, Economic, Social, Technological) analysis in Greece	P6	P6, with the cooperation of P5, will carry out a research on the situation in the territory of Ilida, describing the context relating to the issue of APW production and management.	10.711,11 €
<b>3.1</b>	<b>3.1.5</b>	Collection of statistical data on APW in Greece	P6	P6 will collect statistical data and will carry out interviews on the production of APW in the territory of Ilida.	10.700,00 €
<b>3.2</b>	<b>3.2.3</b>	SWOT analysis in Greece	P6	P6 will describe the results observed in the mapping of APW in Greece in a SWOT analysis.	4.000,00 €
<b>3.3</b>	<b>3.3.2</b>	Web-GIS in Greece	P6	P6 will update the Greek side of Web-GIS with data from P5.	17.000,00 €
<b>4.1</b>	<b>4.1.4</b>	Adaptation of guidelines to Greece	P6	P6 will contribute to the drafting of all guidelines adapting them to Greek situation and translating into Greek	11.211,11 €
<b>4.2</b>	<b>4.2.2</b>	Local round-tables for institutional coordination in Greece	P6	P6 will participate to the round tables organised by P5.	6.047,78 €
<b>5.1</b>	<b>5.1.2</b>	Feasibility study for the realization of a management system of agricultural wastes	P6	P6 as well will carry out a feasibility study for the realization of a management system of agricultural wastes, as part of a more general recycling centre.	49.908,33 €
<b>5.3</b>	<b>5.3.1</b>	Detailed description of pilot trials results	P6	Cooperation and support to description of pilot run.	12.708,33 €
<b>6.1</b>	<b>6.1.1</b>	Open conference for exchange of good practices	P6	Participation to the open conference.	16.100,00 €



<b>6.2</b>	<b>6.2.2</b>	Seminars for farmers' awareness raising - Greece	P6	P6, together with P5, will organise 5 seminars of 4 hours each on topics like guidelines to improve waste collection and treatment, substitution of APW with other materials, possible ways to recycling and energy production, etc.; about 50 people each.	10.249,24 €
<b>6.3</b>	<b>6.3.2</b>	Training initiatives for promotion of entrepreneurship in collection of APW - Greece	P6	Recipients: 15. Duration: about 60 hrs classroom + 60 distance project work	24.216,08 €
<b>6.3</b>	<b>6.3.4</b>	Business plan of a possible start-up for the collection and management of APW - Greece	P6	As a result of training activity 1 business plan drafted	0,00 €
<b>TOTAL BUDGET OF P6</b>					<b>264.600,00 €</b>

**Budget details:**

P6	Staff Costs	Overheads	Travel and accommodation	External Expertise & Services	Equipment	Investments/ Infrastructure	Others	TOTALS
WP 1	26.415,67 €	0,00 €	8.800,00 €	0,00 €	3.900,00 €	0,00 €	0,00 €	39.115,67 €
WP 2	35.132,34 €	0,00 €	4.000,00 €	13.500,00 €	0,00 €	0,00 €	0,00 €	52.632,34 €
WP 3	19.211,11 €	0,00 €	1.200,00 €	22.000,00 €	0,00 €	0,00 €	0,00 €	42.411,11 €
WP 4	16.858,89 €	0,00 €	400,00 €	0,00 €	0,00 €	0,00 €	0,00 €	17.258,89 €
WP 5	17.816,67 €	0,00 €	4.800,00 €	40.000,00 €	0,00 €	0,00 €	0,00 €	62.616,67 €
WP 6	23.465,32 €	0,00 €	3.200,00 €	23.900,00 €	0,00 €	0,00 €	0,00 €	50.565,32 €
<b>TOTALS</b>	<b>138.900,00 €</b>	<b>0,00 €</b>	<b>22.400,00 €</b>	<b>99.400,00 €</b>	<b>3.900,00 €</b>	<b>0,00 €</b>	<b>0,00 €</b>	<b>264.600,00 €</b>

**Article 7: Organisational Structure of the Partnership**

**7.1** For the successful management of the partnership and completion of the programme, a Strategic Coordination Committee (SCC) will be set up. The SCC will be responsible for monitoring the implementation of the project. The SCC will be chaired by the Lead Partner and report to the JTS/Managing Authority. Its members shall include the Lead Partner and project partners. The Committee shall meet on a six months basis. The JTS/MA can also be invited to attend the meetings.



**7.2** The Strategic Coordination Committee will have the authority to delegate specific tasks or responsibilities to such sub-committees or working groups as it shall deem appropriate to establish. The Strategic Coordination Committee is composed of all partners' Project coordinators. The SCC is charged with: executive planning of activities, dissemination and mainstreaming; validation of results. It gives input and strategic address to activities, monitors state of play, finalizes products, checks quality of outputs, and discusses administrative and financial issues. The Agenda of the meetings is proposed by the LP, and if needed amended by Project Partners. LP drafts final agenda of the meeting. Decisions are taken collectively always in a peer to peer approach. Should conflicts arise, the LP, as project responsible, should propose a final decision, and call for vote, until the majority of favourable votes is reached. Internal communication will be through telephone, emails and skype. The privileged channel will be between LP and all PPs, but also between partners responsible of WP and other PPs. Contacts with MA will be kept by LP. An FTP folder or other online tools of documents sharing will be used to work on the same documents and keep everybody updated in real time.

#### **Article 8: Cooperation with third parties**

- 8.1** In case of cooperation with third parties, including subcontractors, delegation of part of the activities or of outsourcing, the project partner concerned shall remain solely responsible to the Lead Partner, concerning compliance with its obligations as set out in this Partnership Agreement. The Lead Partner shall be informed by the project partner about the subject and party of any contract concluded with a third party.
- 8.2** No project partner shall have the right to transfer its rights and obligations under this Partnership Agreement without the prior consent of all the other project partners.
- 8.3** Cooperation with third parties including subcontractors shall be undertaken in accordance with the procedures set out in EU and national rules on public procurement.
- 8.4** Partners can, should they deem it necessary, notify connected third parties of this agreement.

#### **Article 9: Project Budget and Eligible Expenditure**

- 9.1** The Lead Partner is responsible for preparing a project proposal setting out an estimate of eligible expenditure and funding (ERDF and national co-financing).



The budget of the project proposal shall be denominated in euro. The budget allocated to each partner as well as the project total budget is presented in the table below:

	<b>Institution</b>	<b>Country</b>	<b>ERDF Contribution (€)</b>	<b>National Contribution (€)</b>	<b>Total Eligible Cost (€)</b>
<b>Lead Partner</b>	IFOA	Italy	430.150,50	143.383,50	573.534,00
<b>Partner 2</b>	University of Bari	Italy	175.645,80	58.548,60	234.194,40
<b>Partner 3</b>	Province of Barletta-Andria-Trani	Italy	182.250,00	60.750,00	243.000,00
<b>Partner 4</b>	Regional Federation of Farmers Puglia	Italy	224.208,00	74.736,00	298.944,00
<b>Partner 5</b>	Municipality of Ilida	Greece	141.750,00	47.250,00	189.000,00
<b>Partner 6</b>	Innopolis	Greece	198.450,00	66.150,00	264.600,00
<b>Total Project Budget</b>			<b>1.352.454,30</b>	<b>450.818,10</b>	<b>1.803.272,40</b>

**9.2** The eligibility of expenditure will be determined based on Commission Regulations and national laws. Eligible expenditure must be: 1) directly related to the content of the project; 2) necessary for the implementation of the project as long as they are reasonable and consistent with the principles of operational efficiency and economy; 3) actually incurred and are identifiable and verifiable in the accounting and taxation records of the project partner;

**9.3** Expenditure should follow eligibility rules stipulated at the Project Implementation Manual (Eligibility guidelines).

**9.4** The ERDF financial contributions shall be paid into the account of the Lead Partner who shall be responsible for the administrative and financial management of the funds and for transferring the funds to the respective project partners in accordance with their verified expenditure incurred for project actions effectively carried out.

#### **Article 10: Monitoring, Evaluation and Reporting**

**10.1** The Lead Partner has overall responsibility for monitoring the actions undertaken by the project partners on an ongoing basis.

**10.2** The Lead Partner is responsible for submitting progress reports and statements of expenditure to the JTS throughout the lifetime of the project (as indicated in the Subsidy Contract) and by the official end date of the

project in order for final payment to be received. These reports should provide details of the activities undertaken as part of the project, the progress/outcomes achieved against targets, expenditure incurred, an explanation for any variances against the work plan's targets for physical outputs and budget, and proposed corrective actions, and any other information deemed relevant.

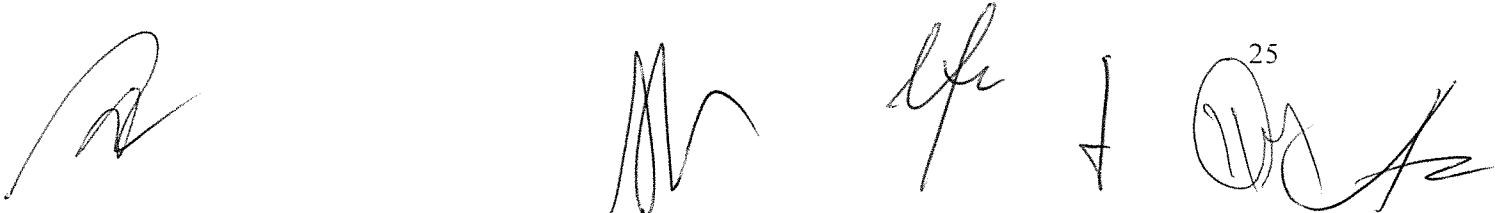
- 10.3** Each project partner is obliged to supply the Lead Partner with all information and documentation that the latter deems necessary for the preparation of reports of any kind to the JTS/MA or any other structure of the Programme.
- 10.4** The Lead Partner shall inform all project partners on a regular basis of all relevant communication between the Lead Partner and the Managing Authority, the Joint Technical Secretariat and the Certifying Authority.

#### **Article 11: Financial Control and Audits**

- 11.1** For control and audit purposes, the Lead Partner and the project partners shall:
1. Retain all files, documents and data concerning the project for a period of at least three years after the closure of the Programme, according to art. 90, par.1 of EC Regulation 1083/2006.
  2. Make all the necessary arrangements to ensure that any controls and audits, notified by the duly authorised regional, national, and Community Authorities, can be carried out.
  3. Give the controlling/auditing authorities any information about the project they request and give them access to the accounting books, supporting documents and other documentation related to the project.
- 11.2** The information concerning the reality and validity of actions and expenses eligible for ERDF funding provided by each project partner shall engage only its own responsibility.

#### **Article 12: Communication and Publicity**

- 12.1** The project partners shall implement the communication and publicity measures in accordance with the project application and Commission Regulations on information and publicity measures to be carried out by the Member States concerning co-financing from the Structural Funds. They shall play an active role in any actions organised to disseminate the results of the project. Any public relations measure shall be coordinated by the Lead Partner.



- 12.2** Each project partner shall point out in the framework of any public relations measures that the project was implemented through financial co-financing from OP funds.

### **Article 13: Dissemination of Project Outcomes**

The Lead Partner and the Project Partners accept the fact that the results of the project may be made available to the public and they agree that the results of the project shall be available to all interested parties so far as they serve for information and communication actions in respect of the OP by which the project is funded.

Furthermore, they commit themselves to actively participate in any actions organised in order to capitalise on and disseminate the results of the project.

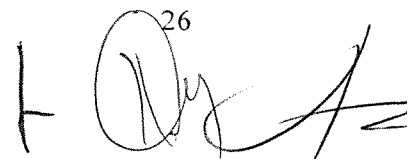
### **Article 14: Property Rights**

- 14.1** All intellectual property rights that derive from the project are vested in the partnership in their entirety. The Project Partners accept that the Managing Authority reserves the right to use any of them for information and communication actions in respect of the OP. In case there are pre-existing intellectual property rights, which are made available to the project, these are fully respected.

- 14.2** The Project Partners dispose of the intellectual property rights related to the project and settle any dispute, controversy or claim arising under, out of or relating to this contract and any subsequent amendments, including, without limitation, its formation, validity, binding effect, interpretation, performance, breach or termination, as well as non-contractual claims in accordance with mutually agreed upon rules, based on the prevailing rules and existing legislation on intellectual property law.

### **Article 15: Confidentiality Requirements**

- 15.1** Although the nature of the implementation of this Project is public, it has been agreed that part of the information exchanged in the context of its implementation among the Project Partners themselves or with the MA, JTS and the Monitoring Committee, can be confidential. Only documents and other elements explicitly provided with the statement "confidential" shall be regarded as such. This, for example, concerns studies that have been made available to one of the parties in the context of the Project concerning methods, know how, files or any other type of document labelled confidential. This information can only be used by the Partners according to the provisions of this agreement.



- 15.2** Project Partners commit themselves to taking measures so that all staff members carrying out the work respect the confidential nature of the above-mentioned information, and do not disseminate it, pass it on to third parties or use it without prior written consent of the Lead Partner and the partner institution that provided the information. The Project Partners commit to taking the same measures to maintain the confidential nature of the information, as they would do should it concern their own confidential information.
- 15.3** This confidentiality clause shall remain in force for 2 (two) years following the termination of this agreement.

#### **Article 16: Modifications, Withdrawals and Disputes**

- 16.1** This present Partnership Agreement can only be changed by means of a written amendment that is signed by all project partners. Modifications to the project (work plan, budget, etc) that are approved according to the procedure described in the Programme Manual shall be effective as alterations of this present Partnership Agreement.
- 16.2** The Lead Partner and the project partners agree not to withdraw from the project unless there are unavoidable reasons for it. If this were nonetheless to occur, the Lead Partner and the project partners shall endeavour to cover the contribution of the withdrawing project partner, either by assuming its tasks or by asking one or more new partners to join the partnership.
- 16.3** In case of any disputes, controversy of claim among themselves, arising under, out of or relating to this contract and any subsequent amendments, the project partners are obliged to work towards an amicable settlement. Disputes will be referred to the Project Steering Committee. If efforts to achieve an amicable settlement should fail, the project partners are obliged to seek an out-of-court arbitration procedure.
- 16.4** Any legal dispute that may result from or in connection with this present Partnership Agreement, including such over the validity of this present Partnership Agreement itself and this arbitration clause, will be finally decided in accordance with the jurisdiction of the country where the Lead Partner is located.

#### **Article 17: Non-fulfilment of Obligations or Delay**

- 17.1** All Project Partners are obliged to promptly inform the Lead Partner and to provide the latter with all the useful details should there be events that could jeopardise the implementation of the Project.

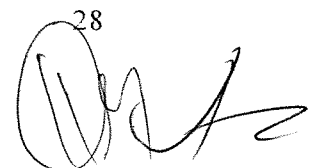


- 17.2** Should one of the Project Partners not fulfil its obligations under the present contract, the Lead Partner shall inform the respective partner that he has to comply with the project objectives as soon as possible and in any case within a maximum period of one month's time.
- 17.3** Should the non-fulfilment of obligations continue, the Lead Partner may decide to exclude the Project Partner concerned from the Project, with approval of all the other members of the Steering Committee. Any modification in the Project Partnership has to acquire approval of the Monitoring Committee.
- 17.4** The debarred partner is obliged to refund to the Lead Partner any ERDF funds that have been unduly received, within the month following notification.
- 17.5** In the event of total or partial non compliance with its obligations of any of the project partners or in the event of material errors in the effective execution of project activities, each cosignatory member of the preset Partnership Agreement undertakes the obligation to return to the Lead Partner any funds that have been unduly received, within the month following notification.
- 17.6** In cases where the non-compliance of a Project Partner's with its project obligations has financial consequences for the funding of the Project as a whole, the Lead Partner may demand compensation to cover the sum involved.
- 17.7** In case that the Managing Authority has proof for irregularities in the project, it will demand the return of all or part of the funding paid out for the project from the Lead Partner who will claim the amount concerned by the respective partner/s. In the event that the recovery of funds is not possible, the Lead Partner must immediately inform the Managing Authority who will inform the respective Member State/s. The respective member states shall return the amounts requested to the Certifying Authority. The demand of return of all of the funding paid out for the project shall automatically mean the termination of the present contract.

#### **Article 18: Reduction and Termination of the Subsidy Contract**

Should the Monitoring Committee be forced to reduce the budget of a project or stop the funding referred to in the Subsidy Contract, and should this entail full or partial return of the Operational Programme funds already transferred, all Project Partners are obliged to return to the Operational Programme funds accordingly.

The final financial settlement, drawn up on the basis of the Final Statement of Expenditure shall show, both for the whole Project as well as for every Project



Partner, the status of the eligible expenses and the portion of the Operational Programme grant allocated to all Project Partners. This determines the amount of funds that every partner must return. Every Project partner will be held accountable for the full amount of the community funds he has received, should the Monitoring Committee claim the recovery of such funds.

#### **Article 19: Working Language**

The working language of this Partnership is English. In case of translation of this document into another language, the English language version shall be the binding one.

#### **Article 20: Legislation and Force Majeure**

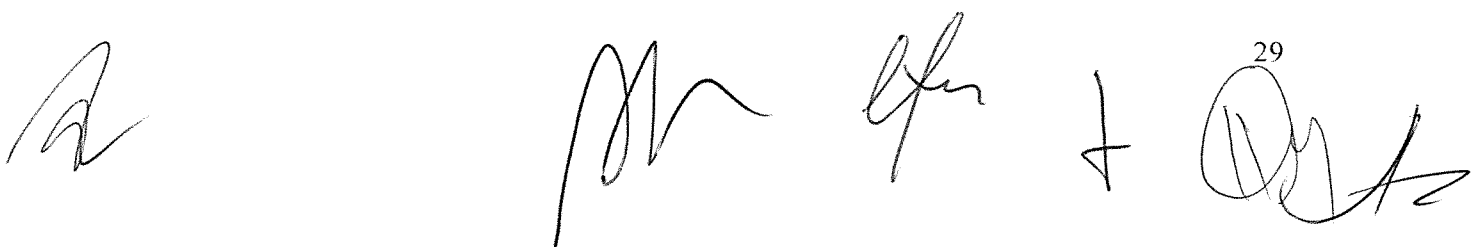
- 20.1** This Partnership Agreement is governed by Italian Law, being the law of the country of the Lead Partner.
- 20.2** The provisions of Community Law, particularly the provisions of Articles 34, 36 and 56 of the Treaty on the Function of the European Union (TFEU), as well as the provisions of the Community Directives concerning co-ordination of procedures for the award of public service contracts, public supply contracts and public works contracts, and the provisions of Community environmental law must be complied with when entering into contracts concerning actions or investments in the context of this Project. The provisions of this agreement that unlawfully deviate from these provisions shall be deemed as unwritten.
- 20.3** No party shall be held liable for not complying with obligations ensuing from this Partnership Agreement should the non-compliance be caused by force majeure. If such a case arises, the project partner involved shall announce this immediately in writing to the other project partners. All events or circumstances independent of this will of the partners that impede the implementation of the agreement shall be deemed force majeure.

#### **Article 21: Legal Succession**

In cases of legal succession (e.g. where the Lead Partner changes its legal form), the Lead Partner is obliged to transfer all duties under this contract to the legal successor.

#### **Article 22: Nullity**

Should one of the provisions of this agreement be declared null or void in the national law of one of the parties or the law governing this agreement, this shall not

The image shows five handwritten signatures in black ink, arranged horizontally across the bottom of the page. The signatures vary in style, with some being more stylized and others more legible. The number '29' is written above the rightmost signature.

render the remaining provisions null and void.

The fact that one of the parties does not request application of one of the provisions of the agreement does not imply that this party waives such provision.

**Article 23: Lapse of Time**

Legal proceedings concerning any issue ensuing from this agreement may be lodged before the courts within three years after the real facts have occurred. In the event of legal proceedings concerning a claim to return funds, a period of three years following the last money transfer shall be applied, upon approval by the Joint Monitoring Committee.

**Article 24: Domicile**

To the effect of this agreement, the Project Partners shall irrevocably choose domicile at the address stated in their letterhead where any official notifications can be lawfully served.

Any change of domicile shall be forwarded to the Lead Partner within 15 days following the change of address by registered mail.

**Article 25: Final Statement**

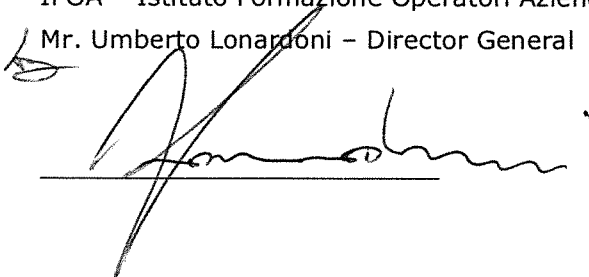
The EC guidelines and the distributed financial and legal obligations are considered to be integral part of this contract between the Project Partners.

Written in Reggio Emilia in 7 original copies, on 7 November 2013.

**Lead Partner**

IFOA – Istituto Formazione Operatori Aziendali

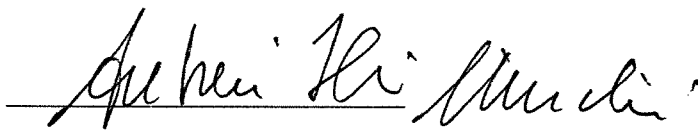
Mr. Umberto Lonardoni – Director General



**Partner 2**

University of Bari "A. Moro"

Mr. Antonio Felice Uricchio - Rector




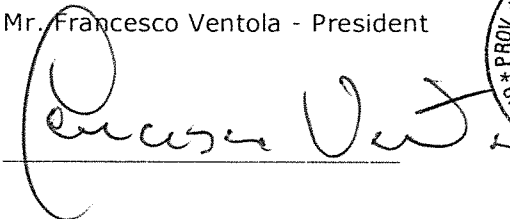
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**Partner 3**

Province of Barletta - Andria - Trani

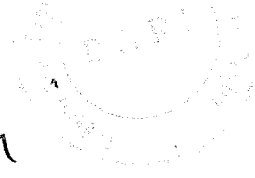
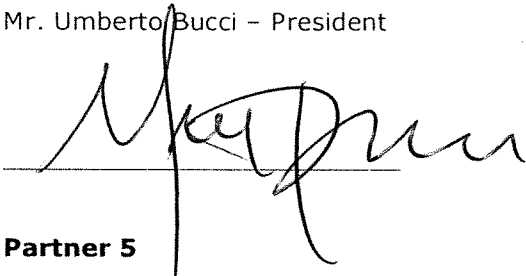
Mr. Francesco Ventola - President



**Partner n. 4**

Regional Federation of Farmers Puglia

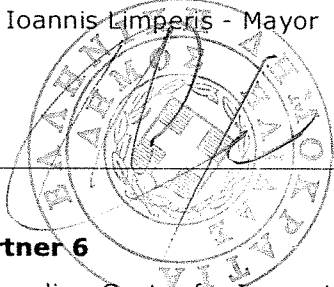
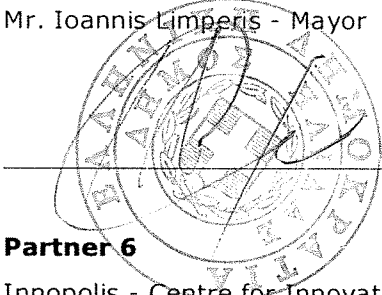
Mr. Umberto Bucci - President



**Partner 5**

Municipality of Ilda

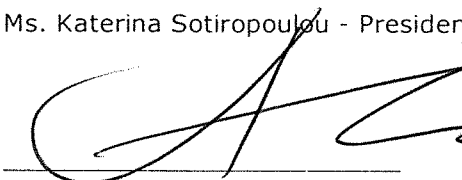
Mr. Ioannis Limperis - Mayor



**Partner 6**

Innopolis - Centre for Innovation and culture

Ms. Katerina Sotiropoulou - President



**INNOPOLIS**  
ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ & ΠΟΛΙΤΙΣΜΟΥ  
ΙΑΣΟΝΟΣ & ΣΩΣΙΠΑΤΡΟΥ 13  
Τ.Κ. 49100 - ΚΕΡΚΥΡΑ  
Α.Φ.Μ. 998970098 - ΔΟΥ ΚΕΡΚΥΡΑΣ

**Annex**

- 1) Monitoring Committee Decision (decision of the 5<sup>th</sup> Monitoring Committee on 5/12/2012 as communicated to the Lead Partner in the letter dated 14/2/2013)
- 2) The Final Approved Application Form



**ΒΕΒΑΙΩΣΗ ΜΕΤΑΒΟΛΗΣ ΕΡΓΑΣΙΩΝ  
ΜΗ ΦΥΣΙΚΟΥ ΠΡΟΣΩΠΟΥ**  
(ΝΟΜΙΚΑ ΠΡΟΣΩΠΑ Ή ΕΝΩΣΕΙΣ ΠΡΟΣΩΠΩΝ)

ΒΕΒΑΙΩΝΕΤΑΙ ΟΤΙ Ο ΦΟΡΟΛΟΓΟΥΜΕΝΟΣ ΜΕ ΤΑ ΠΑΡΑΚΑΤΩ ΣΤΟΙΧΕΙΑ :

**ΣΤΟΙΧΕΙΑ ΦΟΡΟΛΟΓΟΥΜΕΝΟΥ**

**ΑΦΜ** : 998970098 **ΑΡ. ΦΑΚΕΛΟΥ** : ΗΜ/ΝΙΑ ΕΝΑΡΞΗΣ ΕΠΙΧ. : 25/05/2006 **ΗΜ/ΝΙΑ ΜΕΤΑΒΟΛΗΣ ΕΠΙΧ.** : 21/01/2013  
**ΕΠΩΝΥΜΙΑ** : INNOROLIS ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ ΚΑΙ ΠΟΛΙΤΙΣΜΟΥ

**ΤΙΤΛΟΣ** :

**ΔΙΕΥΘΥΝΣΗ ΑΣΚΗΣΗΣ ΔΡΑΣΤΗΡΙΟΤΗΤΑΣ**

**ΟΔΟΣ** : 21 ΜΑΡΤΙΟΥ  
**ΤΑΧ.ΚΩΔ.** : 49080 **ΛΕΥΚΙΜΜΗ**  
**ΓΕΩΓΡ. ΚΩΔ.** : ΔΗΜΟΣ ΚΕΡΚΥΡΑΙΩΝ

← Old address of head offices <sup>ΑΡ. : 232</sup>

ΥΠΕΒΑΛΕ ΔΗΛΩΣΗ ΜΕΤΑΒΟΛΗΣ ΕΡΓΑΣΙΩΝ ΜΕ

**ΑΙΤΙΑ ΜΕΤΑΒΟΛΗΣ** : ΜΕΤΑΦΟΡΑ ΕΔΡΑΣ

ΓΙΑ ΤΙΣ ΜΕΤΑΒΟΛΕΣ ΠΟΥ ΑΚΟΛΟΥΘΟΥΝ :

**ΣΤΟΙΧΕΙΑ ΕΠΙΧΕΙΡΗΣΗΣ**

**ΔΙΕΥΘΥΝΣΗ ΑΣΚΗΣΗΣ ΔΡΑΣΤΗΡΙΟΤΗΤΑΣ**

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**ΤΑΧ.ΚΩΔ.** : 49100 **ΚΕΡΚΥΡΑ ΚΕΡΚΥΡΑ**  
**ΓΕΩΓΡ.ΚΩΔ.** : ΔΗΜΟΣ ΚΕΡΚΥΡΑΙΩΝ

← New address of Head offices.

**Ο ΠΡΟΪΣΤΑΜΕΝΟΣ Δ.Ο.Υ.**

Certified by Mrs. K.  
Sotiropoulou - President  
(According to the  
original) 25/11/2013

**INNOROLIS**  
**ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ & ΠΟΛΙΤΙΣΜΟΥ**  
**ΙΑΣΩΝΟΣ & ΣΩΣΙΠΑΤΡΟΥ 13**  
**Τ.Κ. 49100 - ΚΕΡΚΥΡΑ**  
**Α.Φ.Μ. 998970098 - ΔΟΥ ΚΕΡΚΥΡΑΣ**



4. Regional Federation of Farmers Puglia, Via Amendola, 166/5 Bari  
Represented by Mr. Umberto Bucci, President, in its capacity as Partner No. 4;
5. Municipality Of Ilida, Filikis Etairias 6, 2700, Amaliada  
Represented by Mr. Ioannis Limperis, Mayor, in its capacity as Partner No. 5;
6. Innopolis - Centre for Innovation and culture, ~~232, 21ST March, 49080-  
Leukimmi, Corfu~~ Iasonos & Sosipatrou 13, 49100 Corfu  
Represented by Ms. Katerina Sotiropoulou, President, in its capacity as Partner  
No. 6;

INNOPOLIS  
ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ & ΠΟΛΙΤΙΣΜΟΥ  
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Α.Φ.Μ. 998970098 - ΔΟΥ ΚΕΡΚΥΡΑΣ

herein referred to as the "Parties"

**With regard to the framework of the provisions and documents hereunder:**

1. The following Regulations on the Structural Funds, in their amended versions:
  - COUNCIL REGULATION (EC) No 1083/2006, as in force, laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and repealing Regulation (EC) No 1260/1999;
  - REGULATION (EC) No 1080/2006 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL, as in force, on the European Regional Development Fund and repealing Regulation (EC) No 1783/1999;
  - COMMISSION REGULATION (EC) No 1828/2006, as in force, setting out rules for the implementation of Council Regulation (EC) No 1083/2006 laying down general provisions on the European Regional Development Fund, the European Social Fund and the Cohesion Fund and of Regulation (EC) No 1080/2006 of the European Parliament and of the Council on the European Regional Development Fund;
2. EC approval Decision C(2008)1132/28-03-2008 of the Operational Programme and last version approved of the Operational Programme;
3. The Community and national Rules, as in force, related to:
  - public procurement & competition
  - eligibility of expenditures
  - protection of the environment

**ΒΕΒΑΙΩΣΗ ΜΕΤΑΒΟΛΗΣ ΕΡΓΑΣΙΩΝ  
ΜΗ ΦΥΣΙΚΟΥ ΠΡΟΣΩΠΟΥ  
(ΝΟΜΙΚΑ ΠΡΟΣΩΠΑ Ή ΕΝΩΣΕΙΣ ΠΡΟΣΩΠΩΝ)**

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**ΤΙΤΛΟΣ** :

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← Old address of  
Head offices

ΑΡ. : 232

ΥΠΕΒΑΛΕ ΔΗΛΩΣΗ ΜΕΤΑΒΟΛΗΣ ΕΡΓΑΣΙΩΝ ΜΕ

**ΑΙΤΙΑ ΜΕΤΑΒΟΛΗΣ** : ΜΕΤΑΦΟΡΑ ΕΔΡΑΣ

ΓΙΑ ΤΙΣ ΜΕΤΑΒΟΛΕΣ ΠΟΥ ΑΚΟΛΟΥΘΟΥΝ :

**ΣΤΟΙΧΕΙΑ ΕΠΙΧΕΙΡΗΣΗΣ**

**ΔΙΕΥΘΥΝΣΗ ΑΣΚΗΣΗΣ ΔΡΑΣΤΗΡΙΟΤΗΤΑΣ**

**ΟΔΟΣ** : ΙΑΣΩΝΟΣ ΚΑΙ ΣΩΣΙΠΑΤΡΟΥ **ΑΡ.** : 13  
**ΤΑΧ.ΚΩΔ.** : 49100 **ΚΕΡΚΥΡΑ** **ΚΕΡΚΥΡΑ**  
**ΓΕΩΓΡ.ΚΩΔ.** : ΔΗΜΟΣ ΚΕΡΚΥΡΑΙΩΝ

← New address of  
Head offices

Certified by Mrs  
K. Sotropoulou - President  
25/11/2013

(According to the original)

**ΙΝΝΟΡΟΛΙΣ  
ΚΕΝΤΡΟ ΚΑΙΝΟΤΟΜΙΑΣ & ΠΟΛΙΤΙΣΜΟΥ  
ΙΑΣΩΝΟΣ & ΣΩΣΙΠΑΤΡΟΥ 13  
Τ.Κ. 49100 - ΚΕΡΚΥΡΑ  
Α.Φ.Μ. 998970098 - ΔΟΥ ΚΕΡΚΥΡΑΣ**

**Ο ΠΡΟΪΣΤΑΜΕΝΟΣ Δ.Ο.Υ.**

